S A N D Y M I L L E R

555 Tree Lane ⁞ New York, NY ⁞ 10000
Home: 555-555-5555 ⁞ Office: 555-555-5555

OBJECTIVE

To pursue a challenging position which fully utilizes my managerial experience in the Pharmaceutical/Medical Device Industry. I am looking for the opportunity to further develop my managerial/leadership skills utilizing my background in clinical research. In addition, I would like to expand my role in working across functional/operational groups within a pharmaceutical or device company.

PROFESSIONAL EXPERIENCE

February 2002 – Present

Project Leader – Clinical Research
RESEARCH CORPORATION New Dodge, NJ

- → Project Leader - provide trial support/oversight for 3 team members
- → Project Leader - provide project/site management for international trial
- → Project Leader - provide project/site management for international trial
- → Manager - manager for 1 direct report Contract CRA
- → Clinical Research responsibilities include: clinical trial management, protocol preparation, report preparation, vendor selection, oversight of vendors, and managing budgets.
- → Knowledge acquired in Device GCPs, ICH Guidelines, and FDA Regulations
- → Clinical Representative - Developed tracking system for collecting publications on Manuscripts published in Medical Journals (interface with Physicians, Marketing, and Medical Affairs)
- → Mentoring Program - Mentor to CRA II for clinical research mentoring/training program
- → Participant on clinical research initiative committee
- → Clinical Research - Clinical representative for cross-functional New Product Development Team (i.e. provide clinical support for XXXX/XXX/XXX, and XXXX Product Launch)
- → Ergonomic Committee – Perform ergonomic evaluations and recommend corrective actions for Cordis personnel

May 1998 – February 2002

Lead Clinical Scientist/Manager - Clinical Research
PHARMACEUTICAL COMPANY. New York, NY

- → Clinical Leader/Manager – provided trial oversight of CRA's on Study
- → Trained, mentored, and supervised CRA's
- → Primary Lead contact for interaction with Academic Clinical Research Organization, Site Management Organization, Core Laboratory, Investigative Sites, and Study Coordinators
- → Project Working Group Leader for Hypertension Clinical Working Group
- → Clinical Leader for weekly project teleconfereces with cross-functional teams; monitored overall study progress
- → Negotiated study budgets with vendors and investigational study sites
- → Presented at Investigator Meetings and CRA Meetings
- → Experienced in US and International Phase II & III trial management.
- → Clinical Research responsibilities include: clinical trial management, investigative site selection, protocol preparation, report preparation of final study report, (ISE/ISS), designed CRF's, developed source documentation, vendor selection/oversight, and reviewed Informed Consents/Assents, and managedbudgets.
- → Knowledge acquired in Pharmaceutical GCPs, ICH Guidelines, and FDA Regulations
- → Clinical research initiative committee
- → Participant in Clinical Symposium

August 1997 - May1998

Clinical Research Associate
MEDICAL COMPANY Baltimore, MD

- → Monitored Phase II/III drug trials throughout U.S. and Canada
- → Monitored National Institute Phase I trials
- → Represented the Institute as a team delegate conducting Center Compliance/Quality assurance Audits

November 2002-Present

Registered Nurse – ICU/CCU (*Adult*)
NURSING AGENCY – New York, NY

- → Experienced in providing care for patients in Critical Care settings within the hospital setting (CCU/ICU, ER, and telemetry).
- → Proficient in Critical Care assessment, intervention, and outcome/discharge planning for Critical Care patients.
- → Mentor to new Registered Nurses when appointed by hospital personnel
- → Travel to multiple hospitals and adapt to flexible resourcing needs of the hospital

EDUCATION

Bachelor of Science in Nursing,- 12/94
- → My University

Masters in Business Administration 2003
- → My University